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Ghani Khan Choudhury Institute of Engineering & Technology
(Centrally funded Institute and Established by Ministry of H.R.D., Govt. of India.)
Narayanpur, Dist: Malda, Pin- 732141, West Bengal

Memo No: GKCIET/630

Date: 16.02.2018

OFFICE ORDER

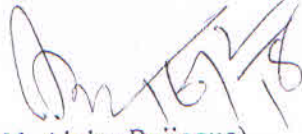
In order to ensure transparency in admissions and with paramount objective of preventing unfair practices in the Institute, Director is pleased to constitute a Grievance Redressal Committee with the following members to provide a mechanism to the students, teaching and non-teaching staff for Redressal of their grievances.

Sl. No.	Name	Designation
01.	Bikarna Tarafdar - Assistant Professor/Gs.& H.	Chairman
02.	Deepanjan Das - Assistant Professor/Gs. & H	Member
03.	Md. Abdur Rajjaque - Assistant Registrar (A&E)	Member
04.	Debadrita Roy - Trainer /CSE	Member
05.	Hasibur Rahaman - Trainer/ME	Member*
06.	Gopinath Rajbanshi - Student, CSE	Member*
07.	Bipasha Ghosh - Student, FT	Member*

For email ID and contact number of each member, please search at www.gkciet.ac.in.
*In case of issues related to grievance of students.

A complaint shall be filed individually in writing along with relevant documents (if any) by an aggrieved student or his/her parents, teaching and non-teaching staff to **Dr. Nilkanta Barman, Coordinator/Grievance Officer** directly or through an email at grievance@gkciet.ac.in, which is related to the common problems at Institute level, both Academic and Administrative. All decisions of the Committee are to be placed to the Director for final justification and approval. In case of any false/frivolous complaint, an appropriate action may be initiated against the complainant.

This issue with approval of the competent authority.


(Md. Abdur Rajjaque)
Assistant Registrar (A & E)

Copy to:

1. Person Concerned (by name)
2. In-Charge Non-Formal
3. All Deans
4. All Notice Boards
5. Assistant Registrar (A & E)
6. Director
7. Office file